

## ARKHAM BANK PASSBOOK

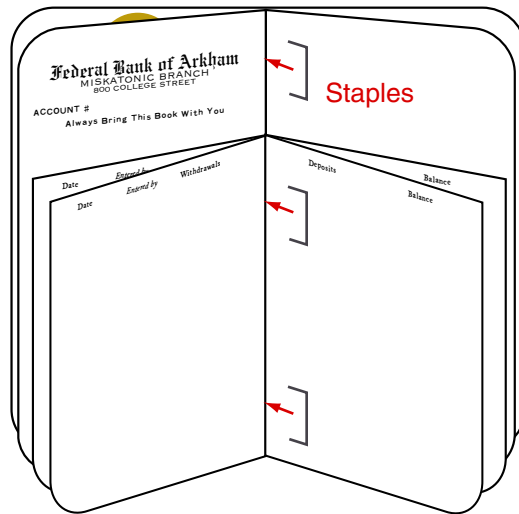
Print this page on white or off-white cardstock. Print following pages on ordinary white paper.

### Prepare cover.

Cut out the cover on this page, and pre-fold the spine at the light blue lines. There should be two separate and distinct folds.

### Assemble page insert.

Follow directions on following pages to cut, fold, and glue the pages of the book together. There are four full-size pages and four half-pages. When the pages themselves are prepared, align all pages along the bottom edge and sew or staple them into a unit, as shown below. Sewing would be more authentic, and is easily done on a machine. If sewing, run a short straight stitch all the way up the center fold. If stapling, use three staples, points to the back.



**When page insert is complete**, use a glue stick to glue back of first page to inside front cover. Glue back of last page to inside back cover. Do not put glue on the spine itself.

**When book is fully assembled**, trim to even all the edges, if necessary, and round the corners.

Enter bank account and transaction information by hand. Use a rubber stamp for the dates of transactions, if possible.



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